
Medicaid – DELAWARE (MCDDE/345724166) Enrollment Instructions – ERA ONLY

- ✓ BEFORE enrolling, the billing provider must be setup as a Practice Insight EDI Customer. Contact your EDI solutions vendor to confirm your EDI customer record has been setup.

This payer accepts dual clearinghouse claim submission.

YES

This payer notifies the provider when EDI enrollment is completed.

YES via EMAIL

Providers must be REGISTERED to log into the Medicaid Delaware secure web portal, and then follow steps to ENROLL for 835 ERA setup. See below.

ERAS (835) NEW or CHANGE OF SERVICE

The provider must be registered to log onto the Medicaid Delaware Provider portal.

If NOT already registered, go to-

<https://medicaid.dhss.delaware.gov/provider/Home/RegistrationSelector/tabid/282/Default.aspx>

Once the provider has registered for the Medicaid Delaware portal, the provider can login and select/authorize Practice Insight for 835 ERA setup.

1. GO TO - <https://medicaid.dhss.delaware.gov/Provider> to log onto the portal.
2. SELECT **Manage Accounts** → **Trading Partner Xref**
ENTER Trading Partner ID: **245679150** (This is Practice Insight's TP #.)
CLICK **ADD**

ALLOW 2-4 WEEKS FOR PROCESSING

For assistance with the web portal or to make an inquiry regarding the status of the provider's ERA setup, contact Medicaid DE Provider Relations at 1-800-999-3371.

Providers may also send email inquiries to DSSonlineportal@state.sd.us