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## Health Network One 835

### EDI Enrollment Instructions:

- The billing provider must have an EDIinsight customer account.
- See steps below to access the payer's web portal and complete the online request with the payer.
- COMPLETE the enrollment using the provider's billing/group information as credentialed with payer.
- ERA enrollment processing timeframe is approximately 10 days.
- Support Vendors may contact the EDIinsight Enrollment Team to follow up on the ERA setup request. Or, the provider may contact Smart Data Solutions (SDS) at 855-297-4436.

### 835 Electronic Remittance Advice:

- Complete the [Account Registration](#) to create an account with SDS.
  - If you already have a login, click [Here](#).
- Complete the form that is displayed, click 'Submit', and your account will be activated.
- Within 10 minutes, you will receive an email with a username and password to log into the portal along with additional instructions.
- Using the instructions from the email, log into the portal and complete the rest of the ERA enrollment.
  - You will need to select **Practice Insight** as your clearinghouse.
- Once the above steps are complete, you should begin to receive ERAs within 3-6 business days from the date of your completed enrollment.

### Within EDIinsight- Enrollment Manager-

#### Take Action on the enrollment record and add note with details of submission.

LOGON to EDIinsight- Enrollment Manager

ADD or SELECT payer enrollment record for the payer.

CLICK [ADD Action Taken], Select **WEBENROLL "Enrolled on Payer website"**