

Culinary Health Fund

835

EDI Enrollment Instructions:

- The billing provider must have an EDIinsight customer record.
- This payer requires EFT to be completed in order to receive ERAs.
- Use the link below to access the payer's website.
- Within EDIinsight Enrollment Manager:
 - GO TO or [ADD Payer Enrollment] record for this payer.
 - SELECT record, click [ADD Action Taken] select "Enrolled on Payer website".
Enter any notes, then save.
- EDI enrollment processing timeframe is approximately **60 business days**.
- To check status of EDI enrollment or for assistance with the completing the online enrollment, call the payer at **(888)-624-6269** or email **edienrollment@magnacare.com**.

835 Electronic Remittance Advice:

- Please log in to the payer's website at <http://magnacare.com>. Click the box on the top right-hand side of the page titled **'Login'** and then click **'PROVIDER.'**
- If you do not have a login, please click **'Registration for First Time Users'** to create an account.
- Enter your login credentials.
- At the top of the page, select **'Forms,'** then select **'EFT/ERA Enrollment.'**
- Enter all the Provider's Information as requested.
- Enter the Financial Institution Information and the Reason for Submission. Be sure to upload a voided check with your enrollment submission, or the EFT enrollment cannot be processed.
- The person submitting the enrollment will need to enter their electronic signature, title, requested EFT date and today's date as the submission date.
- Enter in the following information in the Clearinghouse section.
 - Clearinghouse: Practice Insight
 - Contact Name: Enrollment Dept.
 - Email Address: pi-enrollment@waystar.com
 - Phone Number: (713) 333-6000 Opt 2
- Choose **'Clearinghouse'** from the ERA Trading Partner/Receiver drop-down menu and choose **'New Enrollment'** for the Reason for Submission.
- The person submitting the enrollment will need to enter their electronic signature, title, requested EFT date and today's date as the submission date.