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## **Neighborhood Health Plan of Rhode Island, Neighborhood Health Plan of RI- Exchange, Unity, Integrity 835**

### **EDI Enrollment Instructions:**

- The billing provider must have an EDIinsight customer account.
- Complete the payer's online enrollment process.
- ERA enrollment processing timeframe is approximately 20 days.
- Support Vendors may contact the EDIinsight Enrollment Team to follow up on the ERA setup request.

### **835 Electronic Remittance Advice:**

**Complete and submit the payer's online enrollment using the billing provider's group information.**

**Payer's Website: <https://www.nhpri.org/electronic-payment-and-remittance-advice-application-2/>**

- Complete the Identification and Bank Routing Information sections with the billing provider's information
  - o Application Request Type: New Application
- Complete the 835 Requests Section
  - o Machine readable ASC X12 835 (via ftp) – used for system processing: **Billing Company or Clearinghouse**
  - o Provider / Billing Company / Clearinghouse Name: **ZirMed Inc.**
  - o EDI 835 Business Contact Name: **Enrollment Specialist**
  - o Billing Company/Clearinghouse Contact Telephone: **713-333-6000 opt 2**
  - o Contact e-mail address: **pi-enrollment@waystar.com**
- Complete the Provider Authorization section
  - o Sign the Authorized Banking Transaction Signatory section
  - o Print the name of the Authorized Signature
- Click "Review" to complete the payer's online enrollment

### **Submit to EDIinsight Enrollment Team:**

Within EDIinsight - Enrollment Manager-

Click [**SUBMIT Enrollment**]

Enter note indicating, "ERA setup steps completed online with Neighborhood Health Plan of Rhode Island" Click to "**Save and Exit**" notes' window.