

Medicaid New Mexico 835

ERA Enrollment Instructions:

- The billing provider must have an EDInsight customer account.
- Submit enrollment request **within EDInsight –Enrollment Manager tool**, using **PAPERLESS** method.
- **Support Vendors may contact the EDInsight Enrollment Department for assistance.**
- ERA enrollment timeframe is **approximately 30 business days**.

835 Electronic Remittance Advice:

The following information is needed to enter the enrollment into Enrollment Manager using the Online Paperless Method.

Billing Group/Provider Name:	
Provider Street Address:	
Provider City, State and Zip	
NPI:	
Tax ID:	
Name of Contact:	
Contact Phone Number:	
Contact Email Address:	
Enrollment:	

New Enrollment Change Clearinghouse

Process:

- Log into EDInsight®. GO TO [Search Tools] [Enrollment]
- Add or Locate, then Select payer enrollment record
- Click [SUBMIT Enrollment]
- Complete online form, click [SUBMIT Enrollment]