

PaySpan

Electronic Remittance Advice 835

Enrollment Instructions:

- The billing provider must have an EDIinsight customer account.
- To enroll in ERA for this payer, use the links provided below.
- ERA setup is completed through PaySpan by the provider.
- Once the ERA setup is completed with Payspan, update the enrollment record in EDIinsight.
Within EDIinsight Enrollment Manager:
 - GO TO or [ADD Payer Enrollment] record for this payer.
 - SELECT record, CLICK [ADD Action Taken] select "Enrolled on Payer website", ENTER note, then save.
- To check status of EDI enrollment, please contact PaySpan at dep@payspan.com .
Note: Payspan does not allow a third-party to contact them to obtain status of ERA setup/delivery. The billing provider must contact PaySpan direct at 877-331-7154 to make the inquiry.

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If you ALREADY HAVE AN ACCOUNT with PaySpan:

Obtain the payer's registration code from [PaySpan Web Registration Code Request](#).

Then access the [PaySpan Provider Login](#).

Log onto your PaySpan account.

Click on Your Payments icon.

Click Accounts in the Manage Panel.

Click Account Name.

Click Delivery Settings.

Under 835 Recipient, Select the clearinghouse **Practice Insight**.

Click Save. Click Close.

If you DO NOT HAVE AN ACCOUNT with PaySpan:

Contact PaySpan and request assistance in setting up an account. They can also assist you in routing the ERA to Practice Insight as a Data Exchange Partner (DEP).

For assistance with the PaySpan portal enrollment, contact the PaySpan Provider Services Team by phone at 877-331-7154 option 1, then option 2, or by email at dep@payspan.com.

To enroll for these payers, please use/select the PaySpan Payer names indicated below for each.

- Ambetter Plans (68069) – PaySpan name Centene Corporation
- Carolina Complete Health (68069) PaySpan name Centene Corporation
- Centurion (42140) – PaySpan name Centene Corporation
- Delaware Health First (68069)- PaySpan name Centene Corporation
- Maryland Physicians Care (22348) – PaySpan name Centene Corporation
- Pennsylvania Health and Wellness (68069) – PaySpan name Centene Corporation
- Western Sky Community Care (68069) – PaySpan name Centene Corporation
- Santa Clara Family Health (24077)- Payspan name also Santa Clara Family Health
- All payers that have a payer ID of MPM(XX) and payer ID AHPSC – PaySpan name MedPOINT Management