

Manhattan Life Assurance Company of America (Remits Only) 835

EDI Enrollment Instructions:

- The billing provider must have an EDIinsight customer account.
- See steps below to access the payer's web portal and complete the online request with the payer.
- COMPLETE the enrollment using the provider's billing/group information as credentialed with payer.
- ERA enrollment processing timeframe is approximately 10 days.
- Support Vendors may contact the EDIinsight Enrollment Team to follow up on the ERA setup request. Or, the provider may contact Smart Data Solutions (SDS) at 855-297-4436.

835 Electronic Remittance Advice:

- Complete the [Account Registration](#) to create an account with SDS.
 - If you already have a login, click [Here](#).
- Complete the form that is displayed, click 'Submit', and your account will be activated.
- Within 10 minutes, you will receive an email with a username and password to log into the portal along with additional instructions.
- Using the instructions from the email, log into the portal and complete the enrollment with your NPI and Tax ID. Click 'Save' at the bottom of the screen once all information has been entered.
 - You will need to select **Practice Insight** as your clearinghouse.
- Click 'Add New Provider Enrollment' on the right-side of the screen to complete the form again, ONLY adding the Tax ID this time.

Within EDIinsight- Enrollment Manager-

Take Action on the enrollment record and add note with details of submission.

LOGON to EDIinsight- Enrollment Manager

ADD or SELECT payer enrollment record for the payer.

CLICK [ADD Action Taken], Select **WEBENROLL "Enrolled on Payer website"**