
USFHP Uniformed Services Family Health Plan 835

EDI Enrollment Instructions:

- The billing provider must have an EDIinsight customer account.
- See steps below to access the payer's web portal and complete the online request with the payer.
- COMPLETE the enrollment using the provider's billing/group information as credentialed with payer.
- ERA enrollment processing timeframe is approximately 20 days.

835 Electronic Remittance Advice:

- Navigate to the payer's website at https://conduent.formstack.com/forms/svcmc_provider_835_authorization.
- Complete all required fields.
- Check **St. Vincent's Catholic Medical Center of New York – 13407** for 'Payers Requested.'
- Under 'Retrieval Permissions,' check **Yes** if you have enrolled for ERAs previously through a different clearinghouse. Otherwise, check **No**.
 - If you select Yes, you will be prompted to enter the billing agent or clearinghouse you were previously enrolled with as well as their Trading Partner/Submitter ID.
 - Enter your first and last name then check the box to authorize the previous termination.
- Click 'Next.'
- On the following screen, enter the following:
 - Billing Agent/Clearinghouse Name: **Change Healthcare Technologies LLC**
 - Billing Agent/Clearinghouse Conduent Trading Partner/Submitter ID: **128249**
- Enter your name and title then check the box to authorize the enrollment. Click 'Submit.'

Within EDIinsight- Enrollment Manager- SUBMIT the enrollment record to PI Enrollment.

LOGON to EDIinsight- Enrollment Manager
ADD or SELECT payer enrollment record for the payer.
CLICK [**SUBMIT Enrollment**] Enter note indicating "Steps completed to enter ERA request on payer's web portal."

PI Enrollment will add enrollment record onto the Waystar platform to support the retrieval of ERAs from this payer.

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