

## Valley Health Plan 837 Institutional

### EDI Enrollment Instructions:

- The billing provider must have an EDIinsight customer account.
- Submit this enrollment request within EDIinsight –Enrollment Manager tool, using PAPERLESS method.
- Support Vendors may contact the EDIinsight Enrollment Department for assistance.
- This payer requires rendering provider information for the billing provider you are enrolling. Please provide the rendering information on the next page. If you need additional space, please provide an additional attachment with the rendering provider information.
- EDI enrollment timeframe is approximately 20 business days.

### 837 Claims Transactions:

#### Submit as paperless within EDIinsight -- Enrollment

LOG INTO EDIinsight®. GO TO [SEARCH TOOLS] [ENROLLMENT]

ADD or LOCATE, then SELECT payer enrollment record.

CLICK [SUBMIT Enrollment]

COMPLETE the **ONLINE FORM** (shown below is the data you will need to enter the online request).

CLICK [SUBMIT Enrollment]

<b>Billing Group/Provider Name:</b>	
<b>Provider Street Address:</b>	
<b>Provider City, State and Zip</b>	
<b>NPI:</b>	
<b>Tax ID:</b>	
<b>Name of Contact:</b>	
<b>Contact Phone Number:</b>	
<b>Contact Email Address:</b>	
<b>Enrollment:</b>	<input type="radio"/> New Enrollment <input type="radio"/> Change Clearinghouse

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Rendering Provider Name: \_\_\_\_\_

Rendering Provider NPI: \_\_\_\_\_

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Rendering Provider NPI: \_\_\_\_\_

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