

Medicaid Virginia 835

EDI Enrollment Instructions:

- The billing provider must have an EDInsight customer account.
- Submit this payer enrollment request within EDInsight – Enrollment Manager tool, using PAPERLESS method.
- ERA enrollment processing timeframe is approximately 30 days.
- Support Vendors may contact the EDInsight Enrollment Team to follow up on the ERA setup request or contact the payer directly at virginia.edisupport@conduent.com.
- **Please note:** You **must** terminate any existing Clearinghouse/Service Center setups before the online enrollment can be completed. For assistance terminating an existing setup, please visit the [user guide](#).
- You **must** sign in and complete the enrollment under the billing NPI.

835 Electronic Remittance Advice:

1. Service Centers (Transactions) Authorization Form

- Go to Virginia Medicaid's Website: <https://vamedicaid.dmas.virginia.gov/edi>
- Click "Login" in the top-right of the website. You must login as the EDI Administrator for your provider.
- Enter your Virginia Medicaid provider login information and click "sign-in"
 - For assistance with obtaining a Virginia Medicaid provider login, you will need to click the link "Having trouble logging in?" or contact Virginia Medicaid.
- At the top menu options, select "EDI" and then "EDI Admin" from the dropdown selection
- Next, associate the transaction type "**Electronic Remittance Request - 835 /Unsolicited Claims Status Response 277U**" with the service center number **1728 - Practice Insight**
- Verify and confirm the provider details on the page.
- Checkmark the acknowledgment
- Click Submit
 - For assistance with the EDI Admin User pages please visit the [user guide](#).

Once the ONLINE enrollment is complete, update the enrollment record in EDInsight.

Within EDInsight Enrollment Manager:

- GO TO or [ADD Payer Enrollment] record for this payer.
- SELECT record, CLICK [ADD Action Taken] select Enrolled on Payer website.
- WITHIN Note window: ENTER details of submission, eg., date, time, or transaction #, etc, then SAVE.