Practice Insight®

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PI Paperless Form: P-104

Commercial ERA Payer	**West Pace- GMWP1 (aka Gary & Mary West Pace)** **Enrollment Instructions – ERA**
Payer Info	This payer sends confirmation when ERA setup is approved. **Yes** ✓ **No** Once ERAs begin coming in, this serves as confirmation of the 835 ERA setup. **Note: This payer does not guarantee an ERA will be generated for all payments**
Checklist of Requirements	✔ The billing provider must have a Practice Insight EDI customer account number.
Information needed to enter this paperless request into Enrollment Manager.	**Billing Provider Tax ID** **Billing Provider NPI** **Enrollment** ◯ New Enrollment ◯ Changing Clearinghouse **Provider Contact Name** **Contact Phone** **Provider Contact Email**
How and Where to Submit this Request	*Paperless* **SUBMIT To: Practice Insight – Enrollment Manager** LOG INTO EDIinsight®. GO TO **[Search Tools]** → **[Enrollment]** ADD or LOCATE, then SELECT payer enrollment record CLICK **[SUBMIT Enrollment to PI]** COMPLETE online form, CLICK **[SUBMIT Enrollment]**
Estimated Time of Completion	**Allow 4 Weeks for ERA setup to be completed by the payer.**
Contact Info to Follow Up or Make Inquiries	Practice Insight Resellers or Support Vendors may contact Practice Insight Enrollment Department to check on status of enrollment after 45 days. Please confirm this provider is currently submitting claims to this payer, and has received a payment from this payer within the last 14 days. You may be asked to provide recent payment information which includes, check date, check number and check amount.